

Victoria University Honours Scholarship Application Form 2011

School of Sport and Exercise Science

Office Use Only
Application No:

Applicant Details

Title (eg. Mr, Ms, Miss)	Surname or Family Name	Given Name(s)

Country of Birth

Address for Correspondence

Home Address (If different to above)

Home Phone Number (include area codes):

Work Phone Number (include area codes):

--	--

Email Address

--

VU Student ID Number (If previously or currently enrolled)

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Residency Details

Please tick as appropriate and attach documentation as instructed.

- I am a citizen of Australia
- I am a citizen of New Zealand (Attach a certified copy of your birth certificate or relevant passport pages)
- I am NOT a citizen of Australia but was granted permanent Residency on ____/____/____
(Attach a certified copy of the relevant pages of your passport)

Scholarship Eligibility Checklist

All questions must be answered by all applicants

- 1 In 2011, will you have completed a Bachelors degree in an area of human movement, sport and exercise science, recreation management or sports administration (or equivalent)? Yes No
- 2 Do you intend to enrol in an Honours course in the School of Sport and Exercise Science, commencing in Semester 1, 2011? Yes No

If you have answered NO to either question, you are NOT ELIGIBLE for this scholarship

Proposed Research

1. Please state the field of research in which you are interested (e.g., biomechanics, motor control, sports administration):

2. What Honours degree do you intend to undertake? (e.g., Human Movement, Recreation Management, Sports Administration)

Please ensure that you attach a typed Research Proposal to this application. *No more than 2 A4 size pages will be considered.*

The proposal should include the following:

- A. Title of the proposed research**
- B. Name of research supervisor**
- C. Aims of the research**
- D. A brief plan of the methodology and techniques to be used**
- E. Details of the facilities and equipment required**
- F. An outline of the time scale of the proposed research.**

Academic Qualifications

Please provide details of all undergraduate qualifications.

Attach *certified* copies of all academic transcripts* and other relevant documentation, including any prizes or distinctions gained in your academic career that are not listed in the official transcripts.

***If you completed an undergraduate degree at Victoria University you do not need to attach an academic transcript.**

Undergraduate Qualifications			
Qualification	Institution	Year Commenced	Year Completed

Research Experience

Briefly describe your research experience (e.g., research undertaken as part of undergraduate course or employment, conference presentations and/or attendance).

Please list any publications (including dates of publication) of research or work that you have done individually or with others.

Please detail any other related experience that is relevant to this application.

Academic Referees

Please provide full contact details of two people whom you have asked to support your application. They should preferably be academics who are familiar with your most recent university studies (or equivalent).

Name:	
Address:	
Position:	
Telephone:	Email:

Name:	
Address:	
Position:	
Telephone:	Email:

Note: Reports from referees must be provided on the attached Academic Referee Report Forms. Referees should complete the form and return it directly to:

The Honours Courses Coordinator
School of Sport and Exercise Science
Victoria University
PO Box 14428
Melbourne
Victoria, 8001
by 5.00pm on Friday 19 November, 2010

**It is your responsibility to ensure that your referees submit their reports by the closing date.
Your application will not proceed if referee reports are not received.**

Declaration

I declare that the information submitted is complete, correct and true in every particular.

I authorise the University to obtain from educational institutions and relevant authorities at any time details of my enrolment, academic record, examination results and bond status, including details of enrolment variation, attendance and addresses during the year in connection with my scholarship/award application.

I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information. I am aware that there are severe penalties for providing false or misleading information.

I agree to abide by the scholarship/award conditions, as amended from time to time.

Applicant's Signature	Date

Checklist

**Please ensure that you provide ALL of the following documentation.
Incomplete applications will NOT be considered.**

- Original application with attachments listed below
- All Academic Transcripts and Records (Certified copies if degree completed external to VU)
- Birth Certificate, Passport or Citizenship Certificate, if requested (Certified copies)
- Research Proposal
- Details of research or relevant work experience / publications
- Other related evidence to support application

What is a certified copy and who can certify it ?

*'Certified copy' means that the copy of the original document has been signed by an authorised person stating that the copy is a true copy of the original. People who can certify documents include:

- ◆ Registered Accountants and Tax Agents
- ◆ Doctors, dentists and pharmacists
- ◆ Manager of a Bank or Credit Union
- ◆ Police Officer in charge of a station, or at the rank of Sergeant and above
- ◆ Postal Manager
- ◆ Principal of an Australian Secondary College, High School or Primary School
- ◆ An authorised staff member in a Student Administration Office at any Australian University
- ◆ The official records department of the institution that originally issued the document

SEND YOUR APPLICATION, COPIES AND ALL SUPPORTING DOCUMENTATION TO:

**The Honours Courses Coordinator
School of Sport and Exercise Science
Victoria University
PO Box 14428
Melbourne, Victoria, 8001**

**Applications close at 5.00 pm on Friday 19 November, 2010
Late applications will NOT be considered**

Victoria University

HONOURS SCHOLARSHIP APPLICATION 2011 - REFEREE REPORT 1

School of Sport and Exercise Science

Office Use Only

Application Reference No:

For the Applicant (This section to be completed by the applicant. Please type or print using black ink)

- Please complete your details below and pass the form to a person whom you wish to act as your academic referee. This person should be an academic conversant with your most recent studies.

Applicant's Name

Applicant's Address

For the Referee (This section to be completed by the referee. Please use black ink)

- Referee comments are considered when assessing scholarship applications. The University is particularly interested in your opinion of the qualifications, experience, academic and research ability of the applicant. These should be judged with reference to the applicant's peer group. Reports must be returned by **FRIDAY 20 NOVEMBER, 2009**. Please note that applications cannot be considered unless referee reports are returned by this date. Do not return this form to the applicant – return to the address given at the end of this form.

Referee's Name:

Address:

Position:

Telephone:

Email:

Please give your appraisal of the candidate by ticking the appropriate box, using the following key as a guide. Please rate the applicant in comparison with others you have known who have successfully undertaken research at an Honours level. Please use the space available to comment on your ranking decision.

◆ Outstanding = Top 5% ◆ Very Good = 6% - 10% ◆ Good = 11% - 20% ◆ Average = 21% - 40% ◆ Poor

1. How do you rate the applicant's Honours research potential?

Outstanding

Very Good

Good

Average

Poor

2. If the applicant has previously undertaken a research project, how do you rate the overall quality of the applicant's involvement in that project?

Outstanding

Very Good

Good

Average

Poor

Victoria University

HONOURS SCHOLARSHIP APPLICATION 2011 - REFEREE REPORT 2

School of Sport and Exercise Science

Office Use Only

Application Reference No:

For the Applicant (This section to be completed by the applicant. Please type or print using black ink)

- Please complete your details below and pass the form to a person whom you wish to act as your academic referee. This person should be an academic conversant with your most recent studies.

Applicant's Name

Applicant's Address

For the Referee (This section to be completed by the referee. Please use black ink)

- Referee comments are considered when assessing scholarship applications. The University is particularly interested in your opinion of the qualifications, experience, academic and research ability of the applicant. These should be judged with reference to the applicant's peer group. Reports must be returned by **FRIDAY 20 NOVEMBER, 2009**. Please note that applications cannot be considered unless referee reports are returned by this date. Do not return this form to the applicant – return to the address given at the end of this form.

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◆ Outstanding = Top 5% ◆ Very Good = 6% - 10% ◆ Good = 11% - 20% ◆ Average = 21% - 40% ◆ Poor

5. How do you rate the applicant's Honours research potential?

Outstanding

Very Good

Good

Average

Poor

6. If the applicant has previously undertaken a research project, how do you rate the overall quality of the applicant's involvement in that project?

Outstanding

Very Good

Good

Average

Poor

